

## **NOTICE OF INTENT TO AWARD**

**June 23, 2026**

**Service:** Printing

**RFP:** #C-2026-2

**Issued:** May 15, 2026

**Intent to award to:** NPC

### **EVALUATION OF PROPOSALS**

An Evaluation Committee evaluated and scored proposals received to select the successful vendor. The committee was composed of IPERS staff. NPC submitted the highest-scoring proposal.

### **NOTICE OF INTENT**

This is a notice of IPERS' intent to award a contract to NPC pursuant to successful contract negotiations.

### **APPEALS**

Any vendor that filed a timely bid or proposal and that is aggrieved by an award made by IPERS may appeal the decision by filing a written notice of appeal with Acting Chief Executive Officer Elizabeth Hennessey, 7401 Register Drive, Des Moines, Iowa 50321, within five calendar days of the date of award, exclusive of Saturdays, Sundays and legal state holidays. IPERS must actually receive the notice of appeal within the specified time frame for it to be considered timely. The notice of appeal shall state the grounds upon which the vendor challenges IPERS' award.

The appeal will be treated as "other agency action" in accordance with Iowa Code chapter 17A and cases interpreting this Code chapter. The procedure for an appeal of "other agency action" is to allow the vendor an opportunity to be heard. To fulfill this obligation, the vendor has five calendar days from the date the notice of appeal was filed with IPERS to submit any written arguments and documents it wants considered related to the merits of the appeal. The aggrieved vendor may, or may not, be afforded an opportunity to discuss the merits of the appeal with Acting CEO Hennessey, virtually or in person. Acting CEO Hennessey will issue a final agency decision related to the appeal. The exclusive means for a vendor to seek further review of the final agency decision shall be covered by Iowa Code §17A.19.